

THE HOTEL METROPOLITAN

Functions 2016

Function Spaces

The Back Room

Wood Heater / A/C / DVD / TV / Projector / VGA Connection / iPod / Microphone & PA / Stage

Seated Dining
42

Stand Up / Cocktail
60-70

Seated Theatre Style
45

Meeting / Conference
25

Courtyard (adjoining The Back Room)

Heating / Outdoors (not all weather but sheltered) / Smoking (after Dinner service)

Seated Dining
15

Stand Up / Cocktail
30-40

Dining Room

Heating / A/C / TV / DVD / Projector

Seated Dining
40

Stand Up / Cocktail
60-70

Theatre Bar

Open Fire / A/C / TV's / DVD / VGA Connection / iPod / Stage and PA available

Stand Up / Cocktail
80-90

Virtual tours of The Back Room, Courtyard and Dining Room are available on our website.

<http://www.hotelmetro.com.au/functions>

Conferences & Meetings

Our Conference room (The Back Room) can host your meeting, speaker or mini-conference up to a maximum of 40 people. Catering for Morning Tea, Lunch & Afternoon Tea.
Room Hire fee on application. Call us to discuss your requirements.

Lunch Functions

We can cater for you lunch function whether it be sit down, something casual with a few platters to share or a working lunch through your meeting or conference session.

If you are in a hurry, pre-ordering will mean that you have more time to relax once you arrive. We'll even buy your first drink if you want to collect everyone's money as well!!

Our full Menu and Pre-Order form are available on our website and our Daily Specials are available on the day after 10am. Please call to make a booking prior to Pre-Ordering.

Pre-orders need to be in by 11.00am. Platters require 48 hours notice.

Morning / Afternoon Tea

Standard

Coffee, Tea, Chilled Water & Biscuits

\$6 per person

Premium

Premium Coffee, Assorted Teas, Chilled Water, Juice & Muffins

\$10 per person

Gourmet

Espresso Coffee, Hot Chocolate, Assorted Teas, Chilled Water, Juice, Muffins & Pastries

\$15 per person

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Platter Selections

Hot

	<u>Pieces / Price</u>
Lemon and Garlic Calamari w lemon lime aioli	30 / \$45
Samosas & Spring Rolls w chilli, soy & lime dipping sauce V	40 / \$45
Seasoned Chunky Potato Wedges w sweet chilli & sour cream V	\$25
Szechuan Spiced Chicken Skewers GF	20 / \$45
Rosemary & Garlic Lamb Skewers w tzatziki GF	20 / \$55
Mini Beef Pies	24 / \$45
Mini Sausage Rolls	24 / \$45
Chicken, Leek & Camembert Pies	24 / \$60
Spinach & Ricotta Rolls V w tomato relish	24 / \$60
Moroccan Lamb Pies	24 / \$60
Cheese Kransky w chipotle mayo	24 / \$60
Zucchini & Fetta Fritters w dill aioli V GF	20 / \$55
House Made Pizza VR	32 / \$60
Pork Belly Sliders w Vietnamese coleslaw & sriracha mayo	15 / \$60

Cold

Sushi Rolls - Salmon & Avocado, Teriyaki Chicken or Vegetarian	24 / \$45
Selection of Dips served w grilled flatbread V	\$30
Vietnamese cold rolls w chilli satay dipping sauce VR	20 / \$50
Gourmet Sandwiches VR	40 / \$45
Selection of Seasonal Fruits V GF	\$40
Grazing Platter Beetroot relish, Kalamata olives, mild salami, River Red Gum smoked ham, regional cheeses, onion relish, gherkin & Barossa Farmhouse pate. Served with lavash.	\$55
Cakes - A selection of Cakes is available for all occasions and tastes	\$POA

V = Vegetarian **VR = Vegetarian available on request** **GF = Gluten Free**

Platter Pricing Guide for your Function (How much food do I need?)

We understand this it is very difficult to gauge how much food to order....

“Are my guests big eaters?”

“Is my function replacing a lunch or dinner meal?”

“Do I just want a snack/nibble for my function?”

We are happy to work through your requirements with you. We can guide you as to how much to order and there are some platters that can even be on ‘standby’ – if you don’t need them, you don’t pay for them.

We do not want to see you over-ordering and wasting food and money that could have been better used (say) over the bar!

Minimum Function Food spend is \$6 per person. Platters contain one selection only – platters cannot be mixed.

We do functions all the time and we understand that everyone’s wishes are different. You will find that we are very flexible and will consider most requests. Please talk to us about any questions you have at any time.

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Terms and Conditions

1. BOOKINGS: To confirm your booking, a deposit must be paid within 7 days of the original booking date. Tentative bookings will be held for 7 days only. Tentative bookings not confirmed within 7 days will automatically be available to other clients.

2. FINAL NUMBERS: To enable us to correctly cater for your function, final numbers and food orders must be confirmed 7 days prior to the function.

3. PAYMENT: All accounts are to be settled in full on or before the function date. We accept payment by means of Cash, Direct Deposit, EFTPOS, Visa, MasterCard, AMEX or Diners Club. We can, by prior arrangement, accept payment by company cheque. We can accept personal cheques *only* for pre-payment of functions a minimum of 1 week prior. We can invoice against your Company Purchase Order on strictly 7 day payment terms.

4. RESPONSIBILITY: Organisers are financially responsible for any damage/breakages sustained to The Hotel Metropolitan by the organiser, organiser's guests, invitees or other persons attending the function. The Hotel Metropolitan will not accept any responsibility for the damage or loss of merchandise left prior to or after the function.

5. CANCELLATION: In the unfortunate event that a confirmed booking is cancelled, the deposit is non-refundable.

6. CLEANING: General cleaning is included in the cost of the function. If cleaning requirements following your function are judged to be excessive, additional cleaning charges may be incurred.

7. DECORATIONS: All clients are welcome to decorate their own function spaces. We allow BLU-TAC only for fixing items to walls. No exceptions. If any damage to walls or paint is caused by use of any other product, costs of repair will be recovered. Table scatters and/or confetti are not permitted in the venue.

8. PERSONS UNDER 18 YEARS OF AGE/ IDENTIFICATION: Minors are welcome on the hotel premises when in the company of an adult. Minors are under no circumstances to attempt to purchase or consume alcohol whilst on the Hotel's premises and must vacate the premises by 11.50 pm. Hotel staff will refuse to serve alcohol unless patrons are able to prove they have attained 18 years of age by producing suitable ID (Proof of Age Card, Drivers Licence or Passport) on request.